



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**Government Degree College(A),
Tuni**

- Name of the Head of the institution **Dr.Ch.Lalitha**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **9866594053**
- Alternate phone No. **9866594053**
- Mobile No. (Principal) **9866594053**
- Registered e-mail ID (Principal) **jkcrjyec.tuni@gmail.com**
- Address **1-111 Near ByPass**
- City/Town **EAST GODAVARI**
- State/UT **ANDHRA PRADESH**
- Pin Code **533401**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **01/06/2017**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director **M. Sudhadhar**
- Phone No. **9866117522**
- Mobile No: **9493905922**
- IQAC e-mail ID **iqac@gdctuni.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://www.gdctuni.edu.in/pages1/iqac/aqar/aqar-2020-21.pdf>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.gdctuni.edu.in/pages1/academics/calendar.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71	2006	21/05/2006	20/05/2011
Cycle 2	B	2.24	2014	24/09/2014	31/12/2022

6. Date of Establishment of IQAC **20/06/2006**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted 6 days training programme on Soft Skills in collaboration with Andhra Pradesh Information Technology Academy (APITA) from 31.01.2022 to 05.02.2022

2 National Science Day Celebrations on 28.02.2022 and conducted ONLINE QUIZ Programme

3. Conducted a Career Guidance Programme for the Final Year students on 05.03.2022

4. Conducted an awareness programme on INTELLECTUAL PROPERTY RIGHTS (IPR) in collaboration with Controller General of Patents, Designs & Trademarks, Department of Promotion of Industry & Trade, Ministry of Commerce & Industry, Government of India on 04.03.2022

5. Obtained a MOU with Management, Entrepreneurship and Professional Skill Council for starting a new UG 4 year programme B.B.A.(Event Management) on 23.06.2022

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Organising an Awareness Programme on Intellectual Property Rights	Conducted on 04.03.2022 in collaboration with Controller General of Patents, Designs & Trademarks, Department of Promotion of Industry & Trade, Ministry of Commerce & Industry, Government of India
Conduction of more skill oriented training programmes	Conducted 6 days training programme on Soft Skills in collaboration with Andhra Pradesh Information Technology Academy (APITA) from 31.01.2022 to 05.02.2022
Introduction of Market Oriented / Skill Development Courses	An MOU is signed with MEPSC for starting of 4 year UG programme B.B.A(Event Management)

13. Was the AQAR placed before the statutory body? **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

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• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gdctuni.edu.in/pages1/academics/calendar.php									
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14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-22	18/01/2023
15.Multidisciplinary / interdisciplinary	
GDC, Tuni has a holistic multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects.	

Humanities are an integral part of the UG courses in the Institute. For the first three Semester courses there will be 04 Life Skill Courses(LSC) and 04 Skill Development Courses (SDC) which are mandatory. LSCs are common for all streams while SDCs different for different streams. In the Second Semester there is Dairy Techniques, Solar Energy and in the Third semester there is Poultry farming which are interdisciplinary courses. Besides this there is an option to choose Botany / Mathematics in the First two years of the B.Voc. Stream.

Projects on community engagement and social service are undertaken by students every semester. The completion of the projects are credited as a part of their Mandatory Additional Requirement (MAR) points. The projects are given on the multidisciplinary based on the students interests.

The Institute organizes many interdisciplinary activities every year to promote a blending of different disciplines leading to the exchange of advanced ideas and knowledge on topics of overlapping domains.

16.Academic bank of credits (ABC):

GDC, Tuni being an autonomous institute the curriculum is continuously upgraded to make the students employable as per the requirement of industry and higher educational institutions. Faculties also have the autonomy to frame the syllabus within the given framework and get it approved by competent authorities. The institution has improvised pedagogy by creating its own platform of video lectures called. Besides this, the use of Google classroom to give lecture notes and assignments has further enhanced teaching and learning besides the regular chalk and board method or PowerPoint presentation.

The Institute is offering a basket of Skill Enhancement Papers during Fifth Semester for each B.Sc., B.Com, B.A and B.Voc. streams in the core subjects. The students have the flexibility to choose the papers as per interests. All the UG Courses are Four year courses and at present the students can exit after three years with UG Certificate. If they wish to pursue fourth year also, then after the fourth year completion they will be awarded the UG with Honors Certificate. This is the first initiative of the college towards the set up of ABC. From the next academic year the college is planning to setup the exit option for the student even after completion of the First and Second years also.

17.Skill development:

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18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

This may planned for the next academic year

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

GDC, Tuni was established to cater the educational needs of rural socio economically marginalized sections. Initially has two courses i.e. B.A & B.Com.Using the Autonomous flexibility, more employability courses have been introduced from the 2017-18. At present it offers 10 courses in the UGStream.

The college follows the CBCS pattern. Four Life Skill courses HVPE, Indian Culture & Science, Environmental Education and Personality Development and Leadership and Four Skill development Courses Tourism Guidance, Agricultural Marketing, Social Work Methods and Disaster Management were included in the curricula for the first three Semesters of all UG stream which are

The Academic Cell collects feedback on curriculum from all the

Stakeholders and analyses it. Basing on this feedback, the curriculum was designed for the next academic year. The Curriculum is strengthened by project work, practical's, community service projects, internships which motivates the students towards research. POs, PSOs and COs are prepared in advance. The mapping of these outcomes to the unit wise of a respective courses was also completed.

Modification of assessment methods have been implemented by taking online quizzes at the end of each month by Google Classroom platform. This helps to get an idea about the student's understanding of the subject.

20.Distance education/online education:

The possibility of Online courses may be planned by the Institute in future.

Online education through lectures in Google meet, Zoom are organized by the Staff on the holidays for the students. YouTube lectures by faculties are there in addition to regular physical classes to encourage learning in blended mode. Students are directed to do MOOCs courses in NPTEL, SWAYAM platform. Besides this students are registered for various internship courses in the online mode for completion of their internship programme at the end of their second year.

Extended Profile

1.Programme

1.1 10

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.Student

2.1 1010

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

234

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

942

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

10

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

30

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 10

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.Student

2.1 1010

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

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File Description	Documents
Institutional Data in Prescribed Format	View File

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File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 10

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	30
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	27
Number of sanctioned posts for the year:	
4.Institution	
4.1	245
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	19
Total number of Classrooms and Seminar halls	
4.3	65
Total number of computers on campus for academic purposes	
4.4	1752671
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

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The college has introduced B.Sc(MPWT) course in 2021-22. All courses were converted to English Medium

Employment oriented courses, Certificate courses, CCE LMS will impart employability skills, soft skills among the students. Internships and community service projects create the awareness on critical issues in the society. Extra-curricular activities, Co-curricular activities are integral part of curriculum and assessment. The College encourages the students to participate in District level, State level and National level sports and games competitions with the objective to make themselves as stoics.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

10

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

To enhance the professional competencies, the modules relevant to Professional Ethics, Gender, Human values, Environment and Sustainability are included in the curricula.

Modules on taxes makes the students liable to their duties. The Course HVPE aims at practising ethical ways and harmonious environment working strategies. The modules like professional integrity, value based life and profession empower their working skills and trains them as a good professional.

The college focuses on empowering the women students with good academics and sensitising them about their rights. The modules on Social Reformers inspires them. The module "Ammaku Adivaram Leda? " makes to realise the hardwork of mother. For self defence Karate Training is offered to all Girls .

In pursuit of slogan "Better Environment for Better Tomorrow", environmental topics are incorporated in curriculum. The module "Environment Tourism" thrives the importance of environment conservation in promoting tourism. The course "Environmental Chemistry" deals with impacts of pollution while courses on Renewable Energy stresses their necessity. NSS takes active part in promoting the eco-friendly paper bags use and practicing the No-vehicle day on first and third Saturdays. A mandatory course "Environmental Studies " with two credits is offered as a LSC.

For promoting good citizenship, stress on human values is also laid. The module "Social Responsibility of Business" makes to realise the concept of CSR. The modules "Aristotle : State Justice and Virtue; Hegel Individual Freedom" helps to understand the ideas for in promoting a healthy society.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

954

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

630

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://docs.google.com/forms/d/e/1FAIpQLSekc6LJ095DRCMoaGBNjNu6diD5p8qiTYqTJzQRyGgFPPc53Q/viewform ; https://docs.google.com/forms/d/e/1FAIpQLSdSUMv80COBQOKyeNRdpaJ2_RtSqYbeWp6KdIui067LPKhGjg/viewform ; https://docs.google.com/forms/d/e/1FAIpQLSdGjJvOnL8MVokX_il9OrVuortLfcb3AAfkX9ghWw6ZNZ6SYA/viewform ; https://docs.google.com/forms/d/e/1FAIpQLSdK2qL_UVVRphBTX0xdhevpx3iA8ZZ3dcioPzdkZVDJsGioKg/viewform ;
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.gdctuni.edu.in/pages1/igac/feedback/alumni_2021_merged.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

403

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

296

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

GDC, Tuni caters the educational needs of the students who are hailing from the Socio-economic marginalized sections of the surrounding eight mandals of Tuni. An intensive Bridge Course English and other core subjects is conducted at the start of their entry to UG Programmes. This course curriculum consists of the fundamental concepts of the core subjects and General English. This Course helps them to acquaint themselves with the core subject basics and also help them to overcome their fear of English Language.

An Entry Level Test is conducted to all the UG admitted students to assess their standards. Accordingly to this assessment, the students are categorized into two streams Slow learners and Advanced learners. Suitable teaching pedagogies are devised. The lower order thinking activities like Brain storming, Comprehensive check questions, matching, Quiz were adopted for one stream and for the other stream, Case studies, experiments, role plays were conducted during this course. Students progress is regularly monitored during the course. Remedial coaching is of great help for slow learners to clear their backlog subjects.. Their level of learning and confidence is improved through the activities conducted during the course:

Advanced learners are given due opportunities to upgrade their knowledge level by selecting project works, web assignments and Add-on Courses . They are oriented towards writing papers and present them in Class room Seminars. They are motivated to undertake different Add-on courses conducted in the college by various platforms like certificate courses in TCS-ion, Microsoft upskills, Cisco eduskills etc..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	1010	31

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College provides the liberty to the faculty to develop student-centered and innovative teaching methodologies using ICT. Seminars, problem solving sessions, power point presentations, web assignments, group discussions, assignments, quizzes and mini projects are some of methodologies and exercises adopted for improving the students learning.

Experiential Learning:

Learning by doing in which the students are engaged with hands on experience is a best methodology in which the rural first generation learners can link their theoretical knowledge with the real world situations. In UG curriculum, Community Service Programme, Internship and Apprenticeship are included. All the students of UG Science programmes learn by doing practical in

their respective Labs. Educational tours and exposure programmes are organised by all the departments for experiential learning.

Participative Learning:

Peer-Learning is a strategy adopted to step up the slow learners. Students are encouraged to learn through presentation of Seminars, discussion and debate in classrooms. Students present their reports in the form of a record and PPT mode at the end of their CSP and Internship programmes. These report preparations will enhance their documentation skills while the PPT demonstrations will exhibit their communication skills. As data is collected collectively, these will help them in developing their group participation and leadership skills.

Problem Solving Methodologies:

CSP at the end of First year of the UG studies, which is a village extension programme. This trains the students in various data collection and report preparation methodologies along with exposure to different socio-cultural, health, economic and environmental areas of concern.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Government Degree College has Four digital classrooms and two ICT enabled classrooms. All teachers use these ICT classrooms for teaching, learning and evaluation. ICT enabled tools such as Educational Software, Online Teaching and Learning Resources, Interactive Teaching Platforms, Physical Aids and Google class room are used for teaching.

The Educational Software like MS Office, Adobe Reader, Tally, Mathematica, Plagiarism Checker X and Origin enhance the teaching and learning experience. These softwares help the faculty to adopt different methodologies in teaching their courses. Students are directed to get access to such Software for data extraction, data interpretation and also to perform

calculations and drawings

Online resources like E-Books, E-Content, YouTube, Presentation Tools, Blogs, Social Media, Websites, NLIST, and Educational Apps such as Hot potatoes, Kahoot, Edpuzzle and Google Quiz benefit the teaching and learning process.

The Language Skill Development Centre serves to help the learners to improve their communicative skills. Students are taught and guided through blended learning approach.

Use of Learning Management System (LMS) developed by the Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada proved handy for interactive teaching-learning process

Members of the faculty and students were created with an e-mail id in the college domain which made communication and interaction simpler and easier. The College has online Attendance System with Aadhar enabled, Face and Finger Recognitions.

Teaching and learning through ICT medium facilitates innovative interaction between the teachers and the students. The Science departments also use the Virtual Labs, Youtube Videos for demonstrating their practical classes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.gdctuni.edu.in/pages1/infrastructure/ict_ure/ict_ure/icr.php
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

By involving all the stakeholders, different committees were constituted and with the help of these, various Academic and Administration tasks are smoothly carried out. Among such committees Academic Calendar committee is one. This committee prepares the academic calendar for the consecutive academic year in advance. This calendar covers the list of examination schedules, academic schedule, vacations and holidays, etc. It provides the total effective working days available in a given semester. Then the Time table committee in cooperation with all the in-charges of the department prepares the time table by correlating the working days available and coverage of curriculum of the subjects. The Calendar committee monitors the effective delivery of the academic program during that year. But due to the Covid situations, during this academic year 2020-21, the Academic calendar was revised following the UGC, Affiliated University Guidelines and the Commissionerate of Collegiate Education instructions. As per these revisions, respective modifications have been done in the corresponding Teaching plans.

All faculties prepare teaching plan for their respective subjects of 90 hours in a Semester. These hours are distributed among class room teaching, curricular activities, workshops and lab session as per the subject requirements. These plans are made in advance and serves as guide for conducting academic sessions in that semester. The Principal and In-charges of the Departments check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

26

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

3

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

46

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Government Degree College has Four digital classrooms and two ICT enabled classrooms. All teachers use these ICT classrooms for teaching, learning and evaluation. ICT enabled tools such as Educational Software, Online Teaching and Learning Resources, Interactive Teaching Platforms, Physical Aids and Google class room are used for teaching.

The Educational Software like MS Office, Adobe Reader, Tally, Mathematica, Plagiarism Checker X and Origin enhance the teaching and learning experience. These softwares help the faculty to adopt different methodologies in teaching their courses. Students are directed to get access to such Software for data extraction, data interpretation and also to perform calculations and drawings

Online resources like E-Books, E-Content, YouTube, Presentation Tools, Blogs, Social Media, Websites, NLIST, and Educational Apps such as Hot potatoes, Kahoot, Edpuzzle and Google Quiz benefit the teaching and learning process.

The Language Skill Development Centre serves to help the

learners to improve their communicative skills. Students are taught and guided through blended learning approach.

Use of Learning Management System (LMS) developed by the Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada proved handy for interactive teaching-learning process

Members of the faculty and students were created with an e-mail id in the college domain which made communication and interaction simpler and easier. The College has online Attendance System with Aadhar enabled, Face and Finger Recognitions.

Teaching and learning through ICT medium facilitates innovative interaction between the teachers and the students. The Science departments also use the Virtual Labs, Youtube Videos for demonstrating their practical classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Academics Council conducts curriculum review every year for all the semesters and also whenever it is needed. This review is a rigorous process involving all inputs from the stakeholders. It comprises University Representatives, all in-charges of the departments and local academicians. The Coordinator of the Academic council will conduct internal meetings with all departments to ascertain content and pedagogical changes required based on the COs and POs. Each department will conduct their internal meetings in revising the courses, credits etc. The broad contours of the review will take the UGC/CCE guidelines into account. After this, the curriculum review committee will verify the curriculum prepared for its relevance to the POs and deciding whether it suits local needs or not. This committee will finalize the model course structure. This

will be presented to the Academic Council and IQAC, which in turn scrutinize it and make necessary suggestions. After incorporating these suggestions it will be communicated in the department and gets it approved in their BOS meet. The Department is free to design the lecture plans, course structure etc..

During the course, feedback is taken from the students. Basing on this, required changes are done for the next batch. For the curriculum to be more effective, the faculty integrates Co-curricular and Extra-curricular activities. The Minutes of the Academic Council Meet consists the rules and regulations, the course structure and academic calendar. Thus this process ensures the contemporariness of curriculum and its effective implementation to achieve the POs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The programme learning goals are developed based on the broad contours of the vision and mission of the institution. The goals revolve around learning decision making skills in the global industry context, developing critical and analytical thinking when faced with complex situations, developing the ability to work effectively in teams, managing conflicts and able to identify and apply management principles in solving problems related to social sector issues. These goals enable participants to develop vital skills that can facilitate them in securing employment eventually.

Measurement Methodology : The Outcomes measurement is carried out across all core courses taught in the respective programmes. Hence, the measurement is carried out on the entire batch of students in the respective programmes and does not use sampling. The learning goals for effective written communication skills are measured by using project reports and while oral communication skills are by Student Seminars and viva voice. The

learning goal for social responsibility is measured using internship programmes. Measurement of both these learning goals involves multiple scorers. The remaining learning goals are scored by a single faculty member who is the course coordinator for the respective core course. In the initial cycles the criteria emphasized reaching a maximum number of students in the excellent and good category, while in the next the criteria shifted to reducing the number of students who were in the unsatisfactory category. Thereby ensuring that the evaluation component was able to effectively achieve the programme learning goal across all categories of students.

?

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

233

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.gdctuni.edu.in/pages1/igac/feedback/student-feedback-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research policy of GDC(A), Tuni serves as an overall framework for research activities that may be carried out in this institution. Every Faculty is encouraged to complete Ph.D. Degree.

Policy Objectives

- To encourage original quality research in the fields of Arts, Science, Commerce, Languages and other relevant fields.
- To establish linkage with other research organisations and industries to identify potential areas of research, surveys and other basic research enquiry.
- To encourage all faculty members to get research projects and funding from National agencies like UGC, DST etc.
- To organize workshops/Seminars/Webinars to develop research skills among the scholars and faculty members.
- To undertake all other such activities which will inculcate research culture in the institution.

Code of Ethics in Research

The principles represent the values and mission of this institution which enforces standards that directs researchers to an ethical course of action. As a college, we seek to be honest and maintain credibility in the conduct of research. Thus, all faculty, research staff and students should fulfill the responsibilities and obligations stated below:

- Conduct all research activities in accordance with the accepted standards of our code of conduct.
- Ensure that only the correct data and research results are published in journals, conferences and reports.
- Avoid misleading statements or declarations and vague assertions that could be subject to misinterpretation.
- Not to plagiarize; cite clearly all sources of information and data those are used in research.
- Give proper acknowledgment and credit to resource/funding sources of our research.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

Nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institute has a robust and vibrant system to promote innovations, creation, and transfer of knowledge. The Institute keeps inviting eminent speakers and subject experts for delivering lectures on Advanced topics so that our students gets utmost benefit from their experience and expertise. Not only holding courses and programmes of conventional courses only but also it has carved a niche itself by introducing Vocational and Restructured courses so that students gets immediate employment after their academics.

The college has an Incubation Cell in its premises for the benefit of its students. Giving opportunity to all the students to bring out innovative ideas through competitions and brainstorming is the main motto of this cell. This is a one-stop shop for them to gain information/support to take their ventures further.

Innovation 1:

Chentha.in

It is an e-Commerce platform for Weavers and Customers who wants to purchase dress materials and Sarees at an affordable price. Customers who want to purchase Sarees can get good material at an affordable and competitive price from various sellers.

Www.chentatha.in

Students Involved : Durgesh, B.Sc(MCCS) (2018-2021 batch)

K Karthik, B.Sc(MPCS) (2018-2021 batch)

Innovation 2:

Kille.in

It is an online platform for selling sweet pan online. The customers can browse through available sweet pan variety and can place an order through chat or whatsapp. The sellers can use it as a platform to post their pan product and reach to wide range of customers.

Www.Kille.in

Students Involved : Srinu Kollepara, B.Sc(MCCS) (2018-2021 batch)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

Nil

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1f5amQ8ya3JjNZpGv7IhuvS9IJlkfgLE2/view?usp=sharing

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Sankranti Logillu is conducted in the College in association with the WEC, Cultural Club on 07.01.2022. This programme has created an awareness about the importance of the three day Festival Bhogi, Sankranti and Kanuma among the young minds. 100 students have participated.

RRC & NSS conducted Blood Donation camp in our college on 14.06.2022 with collaboration of Indian Red cross society. 100 members of students participate in this programme and gave their valuable blood to save lives of the people who are in need.

WEC conducted one month Certificate programme of Self Defense for all girl students from 21.06.2022. to 22.07.2027 by professional Karate instructors at 3:00PM to 4:00 PM in the campus. The entire aim of this programme is to improve the self[1]defense and Self control in any hazardous situation among the girl students. 70 students are benefited through the programme.

Swatcha Campus and Swatchata Programmes are conducted on every Second Saturday of the month in the campus and the surrounding Velama Kotturu Colony. This programme creates an awareness in maintaining the Clean surrounding for better sound health among the public. 200 student participated in this programme.

Besides this WEC celebrates the National Girl Child Day, International Women's Day, World Malala Day etc. to create the awareness about the importance of the Women in the society among the young generations. Around 100 members will participate in this programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

01

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1462

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

18

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

5

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute has adequate infrastructure and facilities for Teaching Learning process. The institution has 18 class rooms, 8 Laboratories, 3 digital classrooms and one Virtual Classroom in three Blocks. The 3 digital Classrooms and one Virtual class rooms serves the need of the e-classroom. Besides this there are two class rooms fitted with LCD projector. The Two computer Labs and one English Language Lab are LAN connected with wi-fi facility. The computer labs which are used by the students for lab-based classes while the ELL is used for practical sessions of communication skills. The three e-classrooms are having Internet Connectivity with, wi-fi for the participants, microphone & good sound system with soundproof wall. These rooms are also used for attending / conducting Video Conference facilities, Online Programmes, Webinars etc. The campus is wi-fi enabled in which students can access the internet. This college is utilizing a software for Examination Cell to finalize the student results and the final result will be declared through

College Website. The institution is utilizing the software titled DBASE SOLUTIONS for smooth functionality of the examination cell.

A Skill Hub is also established in the Campus in collaboration with the Andhra Pradesh State Skill Development Corporation. This skill development centre trains the students for Certificate Courses of Short time which enhances their Employability and Soft Skills. There is separate classroom and Computer lab for this skill hub.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has adequate facilities for sports, games and cultural activities. Training programmes on Yoga is will be conducted for the students in the academic year

Open Play Ground

A spacious playground of an area of nearly 15 acres exists on the campus for games such as Cricket, Volley ball, Badminton and Kabbadi Court. The surface of the playground is even and well maintained. Among the indoor games, the students enjoy playing carrom, table tennis etc. Well protected from trespassers and segmented for the conduct of outdoor games and sports.

Gym

It has well equipped gymnasium for both boys and girls separately. Boys Gymnasium was under the charge of Physical Director while the Ladies Gym charges lie with a Woman Faculty. The Gym will be opened from upto 06.00PM everyday. The entry into both these was restricted only to our students and faculty. Outsiders are not allowed. Physical director oversee the

maintenance of these Gyms. Students are trained to participate in intramural and inter collegiate competitions.

Facilities For Cultural Activities

Seminar Hall

A Seminar Hall that can accommodate 200 spectators caters to the needs of performances by students. Community interaction with students and other stakeholders of the college generally conducted in this space. This will be used for all the Cultural, Academic Activities of the college.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

17.98442

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library Management System was updated into version SOUL 2.0 in January, 2018. The process of automation is in progress.

Name of the ILMS Software: SOUL 2.0

Nature of automation: Partial

Version : 2.0

Year of automation: 2020

The area of the central library is 200 sq.ft. The capacity of the reading room is 30. Total No.of books are 17521. The No.of reference books are 5159. The library subscribes few journals. There is a digital library with 1 computer and with high -speed internet facility. The library timings are 9:30 AM to 6:00PM. The institution has the access to N-list.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.45771

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Recognizing the importance of technology in education, the institute has implemented use of IT in the teaching- learning process is mandatory. The college uses IT to provide a competitive advantage in its core areas of education and research. The institute aims at providing 99.9 per cent uptime including ensuring server uptime, data recovery and backup, facilitating storage management, hardware, network operations, streamlining operations and simplifying end-user support. The institute is being able to achieve this by deploying failover equipment in all possible places. All IT infrastructure in the campus is also provided power through UPS.

The Institute has a robust and vibrant IT policy. The policy aims at providing uninterrupted services to all stakeholders .viz. faculty, officers. staff and students. The college has partly Wi-Fi campus, learning management system, web services and email services. During the lockdown due to Covid pandemic, classes were held on-line for students across all programmes. The college IT infrastructure is able to conduct hassle-free classes during this period on the G-Suite Platform. IT network

of the institute is the corner stone of all activities concerning the Institute. IT infrastructure of the college is subjected to regular updation as it required. All the faculty members and office staff are computer literate and are provided with adequate IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1010	69

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:

C. Any two of the above

Facilities

available for e-content development Media
Centre Audio-Visual Centre Lecture
Capturing System (LCS) Mixing
equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

17.98442

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Institute has Annual Maintenance Contract (AMC) for maintaining the examination software, its computers and different equipments in the examination section. Maintenance of classrooms are monitored by Academic Committee. There is a Library Committee which meet regular intervals for facilitating the smooth running of the library activities. Allocation of classes to different classrooms are maintained by the Academic Committee. Timeslots to computer labs, English Language Labs terminal are done by the computer faculty in consultation with the Academic Committee and student body. Timeslots to Gymnasium are maintained by the Physical Education Department and the student body. The institution has devised its own policies for the Classrooms, Laboratories, Library, Cultural Events, Sports and Games which are approved in the Staff council and implemented accordingly. The institution has well established procedures and policies for maintain and utilizing the facilities in the college like the classrooms, laboratories, library, Seminar Hall, Computers, Digital Classrooms. These policies and procedures have been approved by the Academic Council Meet during the starting of the Academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

880

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

39

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

32

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

17

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

College administration endeavors to give significant emphasis to holistic development of students.

Administrative and Academic Responsibilities : Student participation was made mandatory in all administrative and academic decisions. For every class there will be a Class Representative nominated by the Principal. He will represent that class as a whole. Student representatives in the committees like IQAC, Academic Council and BOS contribute in academic and administrative decisions.

Participation in Co-curricular and Extracurricular Activities: Students actively participated in several inter-college/university contests that provided them with an opportunity to showcase their talents in Sports and games, dance, debating, dramatics, painting etc. • Students were also actively engaged in programmes like self defence workshops, cleanliness drives, soft skill enhancement workshops, health check-up and blood donation camps. NCC, NSS, Red Cross, and Women's Cell of the college have also been actively involved in organising community welfare activities. •

Objectives of the Students Representative system:

To promote: (a) Discipline and decorum in the College Campus

(b) Mutual contact, democratic outlook, and spirit of oneness among students

(c) Social harmony among all students and to work towards their cultural and academic development

(d) Close and cordial relations between students and teachers

(e) Leadership quality among students and a consciousness of the College to equip them for becoming responsible citizens

(f) Self reliance, service to the people and duty towards development of the nation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

15

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni are invited to participate in the BOS Meetings of the departments. Besides this feedback on curriculum was also collected from them. This feedback helps the faculty to design the syllabus as per the existing industry / market needs.

The Alumni is Registered with Number 284 / 2022 under section 3 of Societies Registration Act 2001 at AP Registration and Stamps Department, the Registration of Societies, Kakinada on 14th July, 2022.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Governance of the institution is based on the guidelines, rules and regulation framed by UGC, APSCHE, CCE AP, Vijayawada and also following the norms of the Affiliated University. Conducive work environment is provided to faculty and staff by providing best facilities. Short term goals and long term goals for the institution are set in tune to the vision and mission of the college.

Nature of Governance:

For effective governance, different committees were constituted along with the Statutory bodies of the UGC which deal with the academic, financial and administrative aspects of the college. The important committees are as follows :

1. **Governing Body:** An apex body to approve all the academic, financial and administrative aspects of the college. It is the statutory body which approved the introduction of new programmes, seat enhancement, improvement of existing infrastructural facilities.

2. **Academic Council:** Approves the newly introduced courses, Evaluation process, Certificate courses, BOS modification and frames all the academic regulations.

3. **Board of Studies:** The BOS of every subject will prepare and approve the syllabi for various papers, suggests the methodologies of teaching and evaluation process. It also approves the Certificate Course offered by the concerned department and also designs its syllabus, model paper and evaluation norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization and participative management stand out as the two main strengths of the institution. The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. The institution practices decentralization and participative management in all the activities for reinforcing a culture of inclusiveness for excellence. The organizational setup is well designed to groom leadership by entrusting key positions and responsibilities with clear-delegation of powers to staff and students at various levels to facilitate smooth functioning in daily routine, activities and events conducted by the institution.

An action plan is chalked out at the academic year beginning including all the schedules and activities which is approved by the Staff council and then implemented under the leadership of the Principal. The activities are further allocated to the respective committees for implementation.

Decentralization Management

The Governing Body is supported by various Statutory and Non-statutory committees. There are various committees from college level to department level for attending to various matters like preparation of policies, proposals and executing tasks. Every committee is headed by a Coordinator/Convener along with two or three members. Students and Non-teaching staff are made members wherever possible. Decisions are made based on feedback and deliberations.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Government Degree College, Tuni was established in 1980 and conferred with Autonomy status in 2017. From the day of securing Autonomy, the institution developed strategically by implementing new courses as per the local demand. To accomplish the Institute's objectives, each department drafted their charter which was translated into objectives and action plans. The Strategic Plan document collates and presents the goals, strategies and performance indicators of each department and the whole institution. These indicators, in turn, have been translated into operating details for each of the functional divisions in terms of priorities, alignment of resources, implementation plan, reporting system and measurement of progress.

The strategic plan has been prepared after detailed consultation with various departments and reflects the expectations and roadmap for scaling new heights of excellence. This document will help the institution to continuously introspect, benchmark and innovate, a process that is imperatively necessary for continuous growth of the institute.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution has the a well defined organization structure which enables it in functioning with transparency while marching towards excellence. The various institutional bodies descending hierarchical wise are :

Governing Body:

Governing Body is the supreme authority to make the decisions periodically make policies pertaining to academic and administrative matters. This will also approves all the plans and proposals for the overall development of the college.

Principal:

Principal chairs all the academic, administrative and financial committees in the college . He also chairs all the statutory and non-statutory bodies except the Governing Body. The Principal plays a dynamic role in daily functioning of the college.

IQAC:

Internal Quality Assurance Cell will take all measures in improving the quality of education. It prepares the perspective plan of the institution. It organizes all the academic, cultural activities and also conducts the internal audits in the institution.

Controller of Examinations:

The Examination committee headed by Controller is responsible for conduction of examinations, evaluation of answer scripts and declaring the results. He looks after the maintenance of confidentiality in examinations.

Academic Council:

Academic Council is chaired by the Principal along with the affiliated University Representatives will approves all the academic proposals, syllabus and evaluation.

In-charge of Departments:

The in-charge of the Departments prepares all the academic and administrative proposals of their department. He chairs the BOS along with the members prepares syllabus and gets approved in

the BOS. He monitors all the departmental activities.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.gdctuni.edu.in/pages1/administration/organogram.php
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college is an Government institution and the administration was carried out by the instructions of Commissionerate of Collegiate Education, Andhra Pradesh. So the all the welfare measures and initiatives of the Andhra Pradesh State Government were applicable to all the permanent staff. These welfare measures will create healthy , loyal and satisfied employees in the institution.

Andhra Pradesh Government Life Insurance(APGLI): It is a compulsory life insurance scheme. All the state government employees who are drawing salaries from 010 head of account of the Government of Andhra Pradesh are mandatorily bound to get insured with this scheme. The minimum compulsory subscription is

fixed around 4% of the basic pay.

Group Insurance Scheme(GIS): It is also an insurance scheme mandatory for every state government employee.

Employee Health Scheme(EHS):It provides cashless treatment to all the employees of state Government and their dependents through the network of hospitals under Dr.YSR Arogyasri Health care trust.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

The Principal of the institution conducts internal audits regularly. As it is the Government Educational Institution the Government has framed the audit mechanism. Regarding the Income Tax calculations, the Principal will constitute an Internal Audit Team from the Commerce Department every year for checking the Pay and Allowances particulars of the Employees.

Regarding the External Audit, there will be inspections from the Regional Joint Director, Team from the Audit Section of the Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada often will conduct inspections periodically.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution take care to ensure the adequate resources from the various enhancement activities to mobilize the funds. The needs of the finance for the institute is for long and short term requirements. The financial activities is met from various sources like Government Budget, Restructured Course Fee, Special Fee and CPDC fee

College receives Budget allocation funds from the Commissionerate of Collegiate Education, A.P., Vijayawada in four quarters during the financial year. In each quarter the budget will be allocated under different heads and the institution will utilize them up to the maximum instant. The institution also receives funds from the Central and State Government under the plan RUSA(Rashtriya Uchattar Shiksha Abhiyan) in which the shares will be in the ration of 3:2, UGC Autonomous funds and NSS Funds from the affiliated University.

College utilizes the funds from the internal sources like Special fee, Fee from restructured courses and self finance courses for the academic and developmental activities. Guest Lecture Honorarium, purchase of necessary equipment will be met from the Restructured course fee funds while Special fee funds was collected under various heads. It will be utilized for procuring the Lab equipment, purchase of Library books, Training programmes, Skill development, Maintenance etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays a major role in enhancing the quality of institution. It is a continuous process in which it sets the benchmarks, creates parameters to reach academic and non-academic goals and collects feedback from the stakeholders. Knowledge management is also made possible by the programmes of the IQAC through cells and committees and it is a participative and facilitative unit with the faculty members. The following are the major incremental improvements and quality initiatives taken up by the IQAC are:

Ø Preparing Annual planners

Ø Conducting Internal Academic Audits

Ø Coordinating Statutory Body Meetings and General Staff Meetings

Ø Conduct of IQAC Meeting

Ø Administering and Monitoring Feedback analysis collected from various stakeholders

Ø Submission of AQAR Reports

Ø AISHE & NIRF Data uploading

Ø External Publicity

Ø Participation in Surveys and Rankings

Ø Conduction of Student Induction Programme

Ø Planning for Career Guidance and Competitive coaching programmes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching-learning process is continuously reviewed by the Institution. The teaching plan for semester is effectively implemented as per the requirements. Faculty members are instructed to prepare their lesson plan in the beginning of the semester for their respective subjects. The lesson plan includes topics, planned date, content analysis, expected learning outcome, instructional strategies, resource usage and the evaluation technique. Lesson plans are strictly followed by the teachers and is monitored by the In-charge of the Department. The faculty are instructed to conduct Remedial coaching classes for slow learners. The Principal personally reviews implementation of the academic calendar. Any discrepancy in the implementation is taken very seriously. Through these measures the teaching learning process and general discipline have improved. Review of the learning outcome is done by taking feedback from the students. Oral feedback will be taken by the In-charge of the Department and the Principal, and written feedback is collected by the IQAC. According to the feedback corrective measures are taken by the Principal.

Besides this the other techniques followed by the IQAC for the teaching and learning process are as follows:

- Regular monitoring of teaching diaries, teaching notes and regular activities.
- Preparing all the formats / proposals regarding academic activities of the college.
- Maintenance of Punctuality and Discipline
- Providing ICT tools for effective teaching learning process by utilizing the available funds.
- Monitoring of student attendance and giving counseling for the irregular students
- Online/Offline feedback forms to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.gdctuni.edu.in/pages1/igac/cf.php#
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the Present Academic Year, the strength of girls students is approximately 40%. This is an increase 7% than the previous academic year. In order to increase the percentage up to 50% by following steps of the previous academic year , for gender equality, Women Empowerment Cell of the institute adopted the following measures:

- Self defence certificate course (Karate course introduce), for girl students.

- Keeping in view of health and mental problems of girl students, a lady doctor has been giving counselling for every semester.
- The counselling by local police officers is also being given for girls students in order to face the cyber crimes, eve teasing ,ragging etc. and also every girls students is directed to download the Disha app.
- To keep them physically, mentally as well as boys, a separate gym is available in the campus from 9AM to 6PM. This is being monitored by a lady faculty member in along with the physical director.
- In addition to that 33% women reservation has been strictly implemented as per the order of govt AP APSCH.
- International Women's day is being celebrated on 8th march of every year.
- A rest room with needed medical kit is available for the girl students who are fallen sick during the working hours.
- The institution encourages women education those who get married to reduce the rate of dropout.
- With all these efforts, the college is expecting that their number will be increased in the coming years.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management: For collecting the solid waste from nook

and corner of a room dustbins are arranged in all rooms, library & also hither and thither on the campus. Sweepers collect all the solid waste material and dumps in the area allocated. This dumped waste is handed over to the local Panchayat staff for recycling & disposals. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion is too dumped in pits for decomposition over time. The solid biodegradable waste will be collected from the campus. With the effect of autumn season , a large quantity of fallen dry leaves are being collected and dumped to decompose for manure. Students are motivated to implement the solid waste management in and outside the college. Keeping in view, a guest lecture is arranged by Dept. of Chemistry and Botany.

From the next year onwards, it is proposed to implement the liquid waste management to drain the liquid waste to Botanical garden which is under proposal. At present the waste liquid is being flown through the pipes where ever required.

E-Waste management: Regarding the E-waste management college has constituted a committee with 6 members with Principal and other stakeholders . This committee identified the outdated / unserviceable electronic material in the college and prepared a list. After this it is approved in the Staff counsel. As per the Standard Operational Procedure of E-waste Management issued by the Commissionerate of Collegiate Education, this was sent to the notified agency for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment:
Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms
Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities:
accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institute is undertaking, several efforts and initiatives by providing an inclusive environment to students, teaching and non-teaching staff by tolerance and harmony towards cultural, regional linguistic, also communal socioeconomic and other diversities in the form of celebration of several activities and

regional festivals. During the Covid pandemic period, Covid tests are being conducted and also vaccination is done for all stakeholders by Mandal level medical officers. NSS volunteers rendered their services in the pandemic period by sanitization of campus and distributing masks among public .

Fourth Saturday of every month, Swatch Bharath and plantation is organised on the campus and off the campus. Awareness on Hazard of Ragging was conducted with local police officials so that the college will be free from such atmosphere. Events also conducted by NSS on National Voters day, oath taking for Anti-terrorism Day, Yoga Day, Blood Camp etc. Cultural Programmes such as Pongal Celebrations which reflects our culture and tradition, Freshers Day to create friendly environment among students, Farewell Day also organised. Mathru Basha Divas, Telugu Bhasha Dinosthavam, brings awareness on the origin of our mother tongue and it's importance in communication. World Literacy Day and World Poetry is also celebrated.

On the Occasion of 76th Independence day of the nation, as a part of AZADI KA AMRIT MAHOTSAV conducted rally , drawing competitions on drawing , Quiz , singing etc. are conducted. Prizes are distributed to the winners on 15th August .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution provides not only the sound academic foundation to the student community but also it takes up the responsibility of moulding them as better citizens of the country. In this regard, apart from the academics it organizes various activities and programmes for students to inculcate the feeling of oneness among the students. With the theme "Unity in Diversity", the faculties initiate and organise the following programmes:

1.National Voters Day: Celebrated on 25th January, the dept of social science organizes the programme to create awareness on the Importance of Voting in Democratic India. They also takes up

the responsibility of registering all the students of the college who have completed 18 year old as Voters in the National Electoral Roll.

2.On the occasion of National Science day i.e on 28-02-2022 all Science departments of College celebrate the day in befitting manner.

Apart from these National Festivals are celebrated in the college in honor of our nation and great leaders. The programmes organized on these days inspire the student community and with patriotism. These festivals inculcate the feeling of owing to the nation and makes them more loyal to the country.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institution has a culture of celebrating Important Days. Students' participation is mandatory. National Festivals remind our forefathers struggle for the independence. As we are enjoying independence fruits it is the basic responsibility to show our gratitude. It also invokes the feeling of patriotism among the students and makes them to be more loyal and responsible citizens.

Republic Day: Celebrated on 26th of January. It is celebrated to honour the inception of the

Constitution of the India even though it was adopted by the Constituent Assembly on 26th November. We have been celebrating from 26th January 1949. It reminds the youth about their rights and duties. It instils the hearts of the students with a sense of responsibility for the country and celebrated with great zeal and fervour.

Independence Day: India attained freedom from the clutches of the British after immense struggle and numerous sacrifices by the people, being inspired by great leaders. These leaders carried out various freedom movements and protests. It reminds the youth that the freedom they enjoy today has been earned by the hard struggle.

The Science students are motivated to develop their latent talent by organising some science events (February-28th)

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices of the College:

- Observing every First and Third Saturday of the Month as Motor Vehicle Free day.

Objectives:

- To reduce Air Pollution.
- For better Environment .
- Students understand the pollution caused by the Motor Vehicles.
- To save Fuel.
- To reach these goals, none of the people are allowed with vehicle in to the campus. Playing of National Song and National Anthem before commencement and after the closure of the class work every day.
- Objectives :
- Inculcates Loyalty and Patriotism among the students.
- .Understands the duties and responsibilities of Indian Citizens.
- Promotes brotherhood among students.
- Developes unity among the students.

File Description	Documents
Best practices in the Institutional website	http://www.gdctuni.edu.in/pages1/igac/cf.php#
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Govt degree college(A), is functioning by Providing Quality education to the Socio - economic marginalized sections of the rural people as a vision Government Degree College, Tuni is functioning. In shaping and strengthening the student admissions annually, the achievement has been quite encouraging and remarkable. In accordance with this strategic thrust, it has embarked upon progress and achieved the Autonomous Stature in 2017-18. On achieving the Autonomy Status every year new courses have been introduced and all the new combinations are mainly of marked demand. During this Academic year 2021-22 B.Sc.(MPWT) There is an active Women Empowerment Cell, Grievance Redressal Cell giving full fledged support to women students. These remarkable measures have been taken.

ØSome departments of the college i.e as on individual or entire departments are providing financial assistants to the needy students supplying free coaching materials and books and also giving coaching various entrance examinations.to pursue higher studies during the zero hours of the students.

To fulfil one of the basic needs (food) of the orphans who are living in around tuni town. Our college students, staff members and others are donating rice to the orphans in the name of GUPPIDI BIYYAM (Hand full of Rice)

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

GDC, Tuni was established to cater the educational needs of rural socio economically marginalized sections. Initially hastwo courses i.e. B.A & B.Com.Using the Autonomous flexibility, more employability courses have been introducedfrom the 2017-18. At present it offers 10 courses in the UGStream.

The college follows the CBCS pattern. Four Life Skill courses HVPE, Indian Culture & Science, Environmental Education and Personality Development and Leadership and Four Skill development Courses Tourism Guidance, Agricultural Marketing, Social Work Methods and Disaster Managementwere included in the curricula for the first three Semesters of all UG streamwhich are

The Academic Cell collects feedback on curriculum from all the Stakeholders andanalyses it. Basing on this feedback, the curriculum was designed for the next academic year.The Curriculum is strengthened by project work, practical's, community service projects, internships which motivates the students towards research. POs, PSOs andCOsare prepared in advance.The mapping of these outcomes to the unit wise of a respective courses was also completed.

The college has introduced B.Sc(MPWT) coursein 2021-22.All courses were converted to English Medium

Employment oriented courses, Certificate courses,CCE LMS will impart employability skills , soft skills among the students. Internshipsand community service projects create the awareness on critical issues in the society. Extra-curricular activities, Co-curricular activities are integral part of curriculum and assessment.The College encourages the students to participate in District level, State level and National level sports and games competitions with the objective to make themselves as stoics.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

10

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

03

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

To enhance the professional competencies, the modules relevant to Professional Ethics, Gender, Human values, Environment and Sustainability are included in the curricula.

Modules on taxes makes the students liable to their duties. The Course HVPE aims at practising ethical ways and harmonious environment working strategies. The modules like professional integrity, value based life and profession empower their working skills and trains them as a good professional.

The college focuses on empowering the women students with good academics and sensitising them about their rights. The modules on Social Reformers inspires them. The module "Ammaku Adivaram Leda?" makes to realise the hardwork of mother. For self defence Karate Training is offered to all Girls .

In pursuit of slogan "Better Environment for Better Tomorrow", environmental topics are incorporated in curriculum. The module "Environment Tourism" thrives the importance of environment conservation in promoting tourism. The course "Environmental Chemistry" deals with impacts of pollution while courses on Renewable Energy stresses their necessity. NSS takes active part in promoting the eco-friendly paper bags use and practicing the No-vehicle day on first and third Saturdays. A mandatory course "Environmental Studies " with two credits is offered as a LSC.

For promoting good citizenship, stress on human values is also laid. The module "Social Responsibility of Business" makes to realise the concept of CSR. The modules "Aristotle : State Justice and Virtue; Hegel Individual Freedom" helps to understand the ideas for in promoting a healthy society.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

954

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

630

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://docs.google.com/forms/d/e/1FAIpQLSekc6LJ095DRCMoaGBNjNu6diD5p8qiTYqTJzQRyGgFPPc53Q/viewform ; https://docs.google.com/forms/d/e/1FAIpQLSdSUMv8OCObQQKyENRdpaJ2_RtSqYbeWp6KdIui067LPKhGjg/viewform ; https://docs.google.com/forms/d/e/1FAIpQLSdGjJvOnL8MVokX_il9QrVuortLfc b3AAfkX9ghWw6ZNZ6SYA/viewform ; https://docs.google.com/forms/d/e/1FAIpQLSdK2qL_UVVRphBTX0xdhevpX3iA8ZZ3dcioPzdkZVDJSGioKg/viewform ;
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	http://www.gdctuni.edu.in/pages1/igac/feedback/alumni_2021_merged.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

403

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

296

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

GDC, Tuni caters the educational needs of the students who are hailing from the Socio-economic marginalized sections of

the surrounding eight mandals of Tuni. An intensive Bridge Course English and other core subjects is conducted at the start of their entry to UG Programmes. This course curriculum consists of the fundamental concepts of the core subjects and General English. This Course helps them to acquaint themselves with the core subject basics and also help them to overcome their fear of English Language.

An Entry Level Test is conducted to all the UG admitted students to assess their standards. Accordingly to this assessment, the students are categorized into two streams Slow learners and Advanced learners. Suitable teaching pedagogies are devised. The lower order thinking activities like Brain storming, Comprehensive check questions, matching, Quiz were adopted for one stream and for the other stream, Case studies, experiments, role plays were conducted during this course. Students progress is regularly monitored during the course. Remedial coaching is of great help for slow learners to clear their backlog subjects.. Their level of learning and confidence is improved through the activities conducted during the course:

Advanced learners are given due opportunities to upgrade their knowledge level by selecting project works, web assignments and Add-on Courses . They are oriented towards writing papers and present them in Class room Seminars. They are motivated to undertake different Add-on courses conducted in the college by various platforms like certificate courses in TCS-ion, Microsoft upskills, Cisco eduskills etc..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	1010	31

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College provides the liberty to the faculty to develop student-centered and innovative teaching methodologies using ICT. Seminars, problem solving sessions, power point presentations, web assignments, group discussions, assignments, quizzes and mini projects are some of methodologies and exercises adopted for improving the students learning.

Experiential Learning:

Learning by doing in which the students are engaged with hands on experience is a best methodology in which the rural first generation learners can link their theoretical knowledge with the real world situations. In UG curriculum, Community Service Programme, Internship and Apprenticeship are included. All the students of UG Science programmes learn by doing practical in their respective Labs. Educational tours and exposure programmes are organised by all the departments for experiential learning.

Participative Learning:

Peer-Learning is a strategy adopted to step up the slow learners. Students are encouraged to learn through presentation of Seminars, discussion and debate in classrooms. Students present their reports in the form of a record and PPT mode at the end of their CSP and Internship programmes. These report preparations will enhance their documentation skills while the PPT demonstrations will exhibit their communication skills. As data is collected collectively , these will help them in developing their group participation and leadership skills.

Problem Solving Methodologies:

CSP at the end of First year of the UG studies, which is a village extension programme. This trains the students in various data collection and report preparation methodologies along with exposure to different socio-cultural, health, economic and environmental areas of concern.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Government Degree College has Four digital classrooms and two ICT enabled classrooms. All teachers use these ICT classrooms for teaching, learning and evaluation. ICT enabled tools such as Educational Software, Online Teaching and Learning Resources, Interactive Teaching Platforms, Physical Aids and Google class room are used for teaching.

The Educational Software like MS Office, Adobe Reader, Tally, Mathematica, Plagiarism Checker X and Origin enhance the teaching and learning experience. These softwares help the faculty to adopt different methodologies in teaching their courses. Students are directed to get access to such Software for data extraction, data interpretation and also to perform calculations and drawings

Online resources like E-Books, E-Content, YouTube, Presentation Tools, Blogs, Social Media, Websites, NLIST, and Educational Apps such as Hot potatoes, Kahoot, Edpuzzle and Google Quiz benefit the teaching and learning process.

The Language Skill Development Centre serves to help the learners to improve their communicative skills. Students are taught and guided through blended learning approach.

Use of Learning Management System (LMS) developed by the Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada proved handy for interactive teaching-learning process

Members of the faculty and students were created with an e-mail id in the college domain which made communication and interaction simpler and easier. The College has online Attendance System with Aadhar enabled, Face and Finger Recognitions.

Teaching and learning through ICT medium facilitates

innovative interaction between the teachers and the students. The Science departments also use the Virtual Labs, Youtube Videos for demonstrating their practical classes.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.gdctuni.edu.in/pages1/infrastucture/icr.php
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

By involving all the stakeholders, different committees were constituted and with the help of these, various Academic and Administration tasks are smoothly carried out. Among such committees Academic Calendar committee is one. This committee prepares the academic calendar for the consecutive academic year in advance. This calendar covers the list of examination schedules, academic schedule, vacations and holidays, etc. It provides the total effective working days available in a given semester. Then the Time table committee in cooperation with all the in-charges of the department prepares the time table by correlating the working days available and coverage of curriculum of the subjects. The Calendar committee monitors the effective delivery of the academic program during that year. But due to the Covid situations, during this academic year 2020-21, the Academic calendar was revised following the UGC, Affiliated University Guidelines and the Commissionerate of Collegiate Education instructions. As per

these revisions, respective modifications have been done in the corresponding Teaching plans.

All faculties prepare teaching plan for their respective subjects of 90 hours in a Semester. These hours are distributed among class room teaching, curricular activities, workshops and lab session as per the subject requirements. These plans are made in advance and serves as guide for conducting academic sessions in that semester. The Principal and In-charges of the Departments check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

26

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

3

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

46

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Government Degree College has Four digital classrooms and two ICT enabled classrooms. All teachers use these ICT classrooms for teaching, learning and evaluation. ICT enabled tools such as Educational Software, Online Teaching and Learning Resources, Interactive Teaching Platforms, Physical Aids and Google class room are used for teaching.

The Educational Software like MS Office, Adobe Reader, Tally, Mathematica, Plagiarism Checker X and Origin enhance the teaching and learning experience. These softwares help the faculty to adopt different methodologies in teaching their courses. Students are directed to get access to such Software for data extraction, data interpretation and also to perform calculations and drawings

Online resources like E-Books, E-Content, YouTube, Presentation Tools, Blogs, Social Media, Websites, NLIST, and Educational Apps such as Hot potatoes, Kahoot, Edpuzzle and Google Quiz benefit the teaching and learning process.

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Recognitions.

Teaching and learning through ICT medium facilitates innovative interaction between the teachers and the students. The Science departments also use the Virtual Labs, Youtube Videos for demonstrating their practical classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Academics Council conducts curriculum review every year for all the semesters and also whenever it is needed. This review is a rigorous process involving all inputs from the stakeholders. It comprises University Representatives, all in-charges of the departments and local academicians. The Coordinator of the Academic council will conduct internal meetings with all departments to ascertain content and pedagogical changes required based on the COs and POs. Each department will conduct their internal meetings in revising the courses, credits etc. The broad contours of the review will take the UGC/CCE guidelines into account. After this, the curriculum review committee will verify the curriculum prepared for its relevance to the POs and deciding whether it suits local needs or not. This committee will finalize the model course structure. This will be presented to the Academic Council and IQAC, which in turn scrutinize it and make necessary suggestions. After incorporating these suggestions it will be communicated in the department and gets it approved in their BOS meet. The Department is free to design the lecture plans, course structure etc..

During the course, feedback is taken from the students. Basing on this, required changes are done for the next batch. For the curriculum to be more effective, the faculty integrates Co-curricular and Extra-curricular activities. The

Minutes of the Academic Council Meet consists the rules and regulations, the course structure and academic calendar. Thus this process ensures the contemporariness of curriculum and its effective implementation to achieve the POs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The programme learning goals are developed based on the broad contours of the vision and mission of the institution. The goals revolve around learning decision making skills in the global industry context, developing critical and analytical thinking when faced with complex situations, developing the ability to work effectively in teams, managing conflicts and able to identify and apply management principles in solving problems related to social sector issues. These goals enable participants to develop vital skills that can facilitate them in securing employment eventually.

Measurement Methodology : The Outcomes measurement is carried out across all core courses taught in the respective programmes. Hence, the measurement is carried out on the entire batch of students in the respective programmes and does not use sampling. The learning goals for effective written communication skills are measured by using project reports and while oral communication skills are by Student Seminars and viva voice. The learning goal for social responsibility is measured using internship programmes. Measurement of both these learning goals involves multiple scorers. The remaining learning goals are scored by a single faculty member who is the course coordinator for the respective core course. In the initial cycles the criteria emphasized reaching a maximum number of students in the excellent and good category, while in the next the criteria shifted to reducing the number of students who were in the unsatisfactory category. Thereby ensuring that the evaluation

component was able to effectively achieve the programme learning goal across all categories of students.

?

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

233

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://www.gdctuni.edu.in/pages1/igac/feedback/student-feedback-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research policy of GDC(A), Tuni serves as an overall framework for research activities that may be carried out in

this institution. Every Faculty is encouraged to complete Ph.D. Degree.

Policy Objectives

- To encourage original quality research in the fields of Arts, Science, Commerce, Languages and other relevant fields.
- To establish linkage with other research organisations and industries to identify potential areas of research, surveys and other basic research enquiry.
- To encourage all faculty members to get research projects and funding from National agencies like UGC, DST etc.
- To organize workshops/Seminars/Webinars to develop research skills among the scholars and faculty members.
- To undertake all other such activities which will inculcate research culture in the institution.

Code of Ethics in Research

The principles represent the values and mission of this institution which enforces standards that directs researchers to an ethical course of action. As a college, we seek to be honest and maintain credibility in the conduct of research. Thus, all faculty, research staff and students should fulfill the responsibilities and obligations stated below:

- Conduct all research activities in accordance with the accepted standards of our code of conduct.
- Ensure that only the correct data and research results are published in journals, conferences and reports.
- Avoid misleading statements or declarations and vague assertions that could be subject to misinterpretation.
- Not to plagiarize; cite clearly all sources of information and data those are used in research.
- Give proper acknowledgment and credit to resource/funding sources of our research.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

Nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

00

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institute has a robust and vibrant system to promote innovations, creation, and transfer of knowledge. The Institute keeps inviting eminent speakers and subject experts for delivering lectures on Advanced topics so that our students gets utmost benefit from their experience and expertise. Not only holding courses and programmes of conventional courses only but also it has carved a niche itself by introducing Vocational and Restructured courses so that students gets immediate employment after their academics.

The college has an Incubation Cell in its premises for the benefit of its students. Giving opportunity to all the students to bring out innovative ideas through competitions and brainstorming is the main motto of this cell. This is a one-stop shop for them to gain information/support to take their ventures further.

Innovation 1:**Chentha.in**

It is an e-Commerce platform for Weavers and Customers who wants to purchase dress materials and Sarees at an affordable price. Customers who want to purchase Sarees can get good material at an affordable and competitive price from various sellers.

Www.chentatha.in**Students Involved : Durgesh, B.Sc(MCCS) (2018-2021 batch)****K Karthik, B.Sc(MPCS) (2018-2021 batch)****Innovation 2:****Kille.in**

It is an online platform for selling sweet pan online. The customers can browse through available sweet pan variety and can place an order through chat or whatsapp. The sellers can use it as a platform to post their pan product and reach to wide range of customers.

Www.Kille.in**Students Involved : Srinu Kollepara, B.Sc(MCCS) (2018-2021 batch)**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

Nil

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1f5amQ8ya3JjNZpGv7IhuvS9IJlkfqLE2/view?usp=sharing

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Sankranti Logillu is conducted in the College in association with the WEC, Cultural Club on 07.01.2022. This programme has created an awareness about the importance of the three day Festival Bhogi, Sankranti and Kanuma among the young minds. 100 students have participated.

RRC & NSS conducted Blood Donation camp in our college on 14.06.2022 with collaboration of Indian Red cross society. 100 members of students participate in this programme and gave their valuable blood to save lives of the people who are in need.

WEC conducted one month Certificate programme of Self Defense for all girl students from 21.06.2022. to 22.07.2027 by professional Karate instructors at 3:00PM to 4:00 PM in the campus. The entire aim of this programme is to improve the self[1]defense and Self control in any hazardous situation among the girl students. 70 students are benefited through the programme.

Swatcha Campus and Swatchata Programmes are conducted on every Second Saturday of the month in the campus and the surrounding Velama Kotturu Colony. This programme creates an

awareness in maintaining the Clean surrounding for better sound health among the public. 200 student participated in this programme.

Besides this WEC celebrates the National Girl Child Day, International Women's Day, World Malala Day etc. to create the awareness about the importance of the Women in the society among the young generations. Around 100 members will participate in this programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

01

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**1462**

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work****18**

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**5**

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute has adequate infrastructure and facilities for Teaching Learning process. The institution has 18 class rooms, 8 Laboratories, 3 digital classrooms and one Virtual Classroom in three Blocks. The 3 digital Classrooms and one Virtual class rooms serves the need of the e-classroom. Besides this there are two class rooms fitted with LCD projector. The Two computer Labs and one English Language Lab are LAN connected with wi-fi facility. The computer labs which are used by the students for lab-based classes while the ELL is used for practical sessions of communication skills. The three e-classrooms are having Internet Connectivity with, wi-fi for the participants, microphone & good sound system with soundproof wall. These rooms are also used for attending / conducting Video Conference facilities, Online Programmes, Webinars etc. The campus is wi-fi enabled in which students can access the internet. This college is utilizing a software for Examination Cell to finalize the student results and the final result will be declared through College Website. The institution is utilizing the software titled DBASE SOLUTIONS for smooth functionality of the examination cell.

A Skill Hub is also established in the Campus in collaboration with the Andhra Pradesh State Skill Development Corporation. This skill development centre trains the students for Certificate Courses of Short time which enhances their Employability and Soft Skills. There is separate classroom and Computer lab for this skill hub.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has adequate facilities for sports, games and cultural activities. Training programmes on Yoga is will be conducted for the students in the academic year

Open Play Ground

A spacious playground of an area of nearly 15 acres exists on

the campus for games such as Cricket, Volley ball, Badminton and Kabbadi Court. The surface of the playground is even and well maintained. Among the indoor games, the students enjoy playing carrom, table tennis etc. Well protected from trespassers and segmented for the conduct of outdoor games and sports.

Gym

It has well equipped gymnasium for both boys and girls separately. Boys Gymnasium was under the charge of Physical Director while the Ladies Gym charges lie with a Woman Faculty. The Gym will be opened from upto 06.00PM everyday. The entry into both these was restricted only to our students and faculty. Outsiders are not allowed. Physical director oversee the

maintenance of these Gyms. Students are trained to participate in intramural and inter collegiate competitions.

Facilities For Cultural Activities

Seminar Hall

A Seminar Hall that can accommodate 200 spectators caters to the needs of performances by students. Community interaction with students and other stakeholders of the college generally conducted in this space. This will be used for all the Cultural, Academic Activities of the college.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

17.98442

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library Management System was updated into version SOUL 2.0 in January, 2018. The process of automation is in progress.

Name of the ILMS Software: SOUL 2.0

Nature of automation: Partial

Version : 2.0

Year of automation: 2020

The area of the central library is 200 sq.ft. The capacity of the reading room is 30. Total No.of books are 17521. The No.of reference books are 5159. The library subscribes few journals. There is a digital library with 1 computer and with high -speed internet facility. The library timings are 9:30 AM to 6:00PM. The institution has the access to N-list.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	C. Any 2 of the above
---	-----------------------

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)
0.45771

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)
4.2.4.1 - Number of teachers and students using the library per day during the year
150

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Recognizing the importance of technology in education, the institute has implemented use of IT in the teaching- learning process is mandatory. The college uses IT to provide a competitive advantage in its core areas of education and research. The institute aims at providing 99.9 per cent uptime including ensuring server uptime, data recovery and backup, facilitating storage management, hardware, network operations, streamlining operations and simplifying end-user support. The institute is being able to achieve this by deploying failover equipment in all possible places. All IT infrastructure in the campus is also provided power through UPS.

The Institute has a robust and vibrant IT policy. The policy aims at providing uninterrupted services to all stakeholders .viz. faculty, officers. staff and students. The college has partly Wi-Fi campus, learning management system, web services and email services. During the lockdown due to Covid pandemic, classes were held on-line for students across all programmes. The college IT infrastructure is able to conduct hassle-free classes during this period on the G-Suite Platform. IT network of the institute is the corner stone of all activities concerning the Institute. IT infrastructure of the college is subjected to regular updation as it required. All the faculty members and office staff are computer literate and are provided with adequate IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1010	69

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

C. Any two of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

17.98442

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Institute has Annual Maintenance Contract (AMC) for maintaining the examination software, its computers and different equipments in the examination section. Maintenance of classrooms are monitored by Academic Committee. There is a Library Committee which meet regular intervals for facilitating the smooth running of the library activities. Allocation of classes to different classrooms are maintained by the Academic Committee. Timeslots to computer labs, English Language Labs terminal are done by the computer faculty in consultation with the Academic Committee and student body. Timeslots to Gymnasium are maintained by the Physical Education Department and the student body. The institution has devised its own policies for the Classrooms, Laboratories, Library, Cultural Events, Sports and Games which are approved in the Staff council and implemented accordingly. The institution has well established procedures and policies for maintain and utilizing the facilities in the college like the classrooms, laboratories, library, Seminar Hall, Computers, Digital Classrooms. These policies and procedures have been approved by the Academic Council Meet during the starting of the Academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

880

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities
Soft Skills
Language and Communication Skills
Life Skills (Yoga, Physical fitness, Health and Hygiene)
Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

39

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

32

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

17

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

College administration endeavors to give significant emphasis to holistic development of students.

Administrative and Academic Responsibilities : Student participation was made mandatory in all administrative and

academic decisions. For every class there will be a Class Representative nominated by the Principal. He will represent that class as a whole. Student representatives in the committees like IQAC, Academic Council and BOS contribute in academic and administrative decisions.

Participation in Co-curricular and Extracurricular Activities: Students actively participated in several inter-college/ university contests that provided them with an opportunity to showcase their talents in Sports and games, dance, debating, dramatics, painting etc. • Students were also actively engaged in programmes like self defence workshops, cleanliness drives, soft skill enhancement workshops, health check-up and blood donation camps. NCC, NSS, Red Cross, and Women's Cell of the college have also been actively involved in organising community welfare activities. •

Objectives of the Students Representative system:

To promote: (a) Discipline and decorum in the College Campus

(b) Mutual contact, democratic outlook, and spirit of oneness among students

(c) Social harmony among all students and to work towards their cultural and academic development

(d) Close and cordial relations between students and teachers

(e) Leadership quality among students and a consciousness of the College to equip them for becoming responsible citizens

(f) Self reliance, service to the people and duty towards development of the nation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

15

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni are invited to participate in the BOS Meetings of the departments. Besides this feedback on curriculum was also collected from them. This feedback helps the faculty to design the syllabus as per the existing industry / market needs.

The Alumni is Registered with Number 284 / 2022 under section 3 of Societies Registration Act 2001 at AP Registration and Stamps Department, the Registration of Societies, Kakinada on 14th July, 2022.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Governance of the institution is based on the guidelines, rules and regulation framed by UGC, APSCHE, CCE AP, Vijayawada and also following the norms of the Affiliated University. Conducive work environment is provided to faculty and staff by providing best facilities. Short term goals and long term goals for the institution are set in tune to the vision and mission of the college.

Nature of Governance:

For effective governance, different committees were constituted along with the Statutory bodies of the UGC which deal with the academic, financial and administrative aspects of the college. The important committees are as follows :

1. Governing Body: An apex body to approve all the academic, financial and administrative aspects of the college. It is the statutory body which approved the introduction of new programmes, seat enhancement, improvement of existing infrastructural facilities.

2. Academic Council: Approves the newly introduced courses, Evaluation process, Certificate courses, BOS modification and frames all the academic regulations.

3. Board of Studies: The BOS of every subject will prepare and approve the syllabi for various papers, suggests the methodologies of teaching and evaluation process. It also approves the Certificate Course offered by the concerned department and also designs its syllabus, model paper and evaluation norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization and participative management stand out as the two main strengths of the institution. The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic,

administrative and financial matters. The institution practices decentralization and participative management in all the activities for reinforcing a culture of inclusiveness for excellence. The organizational setup is well designed to groom leadership by entrusting key positions and responsibilities with clear-delegation of powers to staff and students at various levels to facilitate smooth functioning in daily routine, activities and events conducted by the institution.

An action plan is chalked out at the academic year beginning including all the schedules and activities which is approved by the Staff council and then implemented under the leadership of the Principal. The activities are further allocated to the respective committees for implementation.

Decentralization Management

The Governing Body is supported by various Statutory and Non-statutory committees. There are various committees from college level to department level for attending to various matters like preparation of policies, proposals and executing tasks. Every committee is headed by a Coordinator/Convener along with two or three members. Students and Non-teaching staff are made members wherever possible. Decisions are made based on feedback and deliberations.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Government Degree College, Tuni was established in 1980 and conferred with Autonomy status in 2017. From the day of securing Autonomy, the institution developed strategically by implementing new courses as per the local demand. To

accomplish the Institute's objectives, each department drafted their charter which was translated into objectives and action plans. The Strategic Plan document collates and presents the goals, strategies and performance indicators of each department and the whole institution. These indicators, in turn, have been translated into operating details for each of the functional divisions in terms of priorities, alignment of resources, implementation plan, reporting system and measurement of progress.

The strategic plan has been prepared after detailed consultation with various departments and reflects the expectations and roadmap for scaling new heights of excellence. This document will help the institution to continuously introspect, benchmark and innovate, a process that is imperatively necessary for continuous growth of the institute.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution has the a well defined organization structure which enables it in functioning with transparency while marching towards excellence. The various institutional bodies descending hierarchical wise are :

Governing Body:

Governing Body is the supreme authority to make the decisions periodically make policies pertaining to academic and administrative matters. This will also approves all the plans and proposals for the overall development of the college.

Principal:

Principal chairs all the academic, administrative and

financial committees in the college . He also chairs all the statutory and non-statutory bodies except the Governing Body. The Principal plays a dynamic role in daily functioning of the college.

IQAC:

Internal Quality Assurance Cell will take all measures in improving the quality of education. It prepares the perspective plan of the institution. It organizes all the academic, cultural activities and also conducts the internal audits in the institution.

Controller of Examinations:

The Examination committee headed by Controller is responsible for conduction of examinations, evaluation of answer scripts and declaring the results. He looks after the maintenance of confidentiality in examinations.

Academic Council:

Academic Council is chaired by the Principal along with the affiliated University Representatives will approves all the academic proposals, syllabus and evaluation.

In-charge of Departments:

The in-charge of the Departments prepares all the academic and administrative proposals of their department. He chairs the BOS along with the members prepares syllabus and gets approved in the BOS. He monitors all the departmental activities.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.gdctuni.edu.in/pages1/administration/organogram.php
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation: Administration
Finance and Accounts Student Admission
and Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college is an Government institution and the administration was carried out by the instructions of Commissionerate of Collegiate Education, Andhra Pradesh. So the all the welfare measures and initiatives of the Andhra Pradesh State Government were applicable to all the permanent staff. These welfare measures will create healthy , loyal and satisfied employees in the institution.

Andhra Pradesh Government Life Insurance(APGLI): It is a compulsory life insurance scheme. All the state government employees who are drawing salaries from 010 head of account of the Government of Andhra Pradesh are mandatorily bound to get insured with this scheme. The minimum compulsory subscription is fixed around 4% of the basic pay.

Group Insurance Scheme(GIS): It is also an insurance scheme mandatory for every state government employee.

Employee Health Scheme(EHS):It provides cashless treatment to all the employees of state Government and their dependents through the network of hospitals under Dr.YSR Arogyasri Health care trust.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

00

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Principal of the institution conducts internal audits regularly. As it is the Government Educational Institution the Government has framed the audit mechanism. Regarding the Income Tax calculations, the Principal will constitute an Internal Audit Team from the Commerce Department every year for checking the Pay and Allowances particulars of the Employees.

Regarding the External Audit, there will be inspections from the Regional Joint Director, Team from the Audit Section of the Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada often will conduct inspections periodically.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution take care to ensure the adequate resources from the various enhancement activities to mobilize the funds. The needs of the finance for the institute is for long and short term requirements. The financial activities is met from various sources like Government Budget, Restructured Course Fee, Special Fee and CPDC fee

College receives Budget allocation funds from the Commissionerate of Collegiate Education, A.P., Vijayawada in four quarters during the financial year. In each quarter the budget will be allocated under different heads and the institution will utilize them up to the maximum instant. The institution also receives funds from the Central and State Government under the plan RUSA(Rashtriya Uchattar Shiksha Abhiyan) in which the shares will be in the ration of 3:2, UGC Autonomous funds and NSS Funds from the affiliated University.

College utilizes the funds from the internal sources like Special fee, Fee from restructured courses and self finance courses for the academic and developmental activities. Guest Lecture Honorarium, purchase of necessary equipment will be met from the Restructured course fee funds while Special fee funds was collected under various heads. It will be utilized for procuring the Lab equipment, purchase of Library books, Training programmes, Skill development, Maintenance etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays a major role in enhancing the quality of institution. It is a continuous process in which it sets the benchmarks, creates parameters to reach academic and non-academic goals and collects feedback from the stakeholders. Knowledge management is also made possible by the programmes of the IQAC through cells and committees and it is a participative and facilitative unit with the faculty members. The following are the major incremental improvements and quality initiatives taken up by the IQAC are:

Ø Preparing Annual planners

Ø Conducting Internal Academic Audits

Ø Coordinating Statutory Body Meetings and General Staff Meetings

Ø Conduct of IQAC Meeting

Ø Administering and Monitoring Feedback analysis collected from various stakeholders

Ø Submission of AQAR Reports

Ø AISHE & NIRF Data uploading

Ø External Publicity

Ø Participation in Surveys and Rankings

Ø Conduction of Student Induction Programme

Ø Planning for Career Guidance and Competitive coaching programmes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching-learning process is continuously reviewed by the Institution. The teaching plan for semester is effectively implemented as per the requirements. Faculty members are instructed to prepare their lesson plan in the beginning of the semester for their respective subjects. The lesson plan includes topics, planned date, content analysis, expected learning outcome, instructional strategies, resource usage and the evaluation technique. Lesson plans are strictly followed by the teachers and is monitored by the In-charge of the Department. The faculty are instructed to conduct Remedial coaching classes for slow learners. The Principal personally reviews implementation of the academic calendar. Any discrepancy in the implementation is taken very seriously. Through these measures the teaching learning process and general discipline have improved. Review of the learning outcome is done by taking feedback from the students. Oral feedback will be taken by the In-charge of the Department and the Principal, and written feedback is collected by the IQAC. According to the feedback corrective measures are taken by the Principal.

Besides this the other techniques followed by the IQAC for the teaching and learning process are as follows:

- Regular monitoring of teaching diaries, teaching notes and regular activities.
- Preparing all the formats / proposals regarding academic activities of the college.
- Maintenance of Punctuality and Discipline
- Providing ICT tools for effective teaching learning process

by utilizing the available funds.

- Monitoring of student attendance and giving counseling for the irregular students
- Online/Offline feedback forms to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.gdctuni.edu.in/pages1/igac/cf.php#
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the Present Academic Year, the strength of girls students is approximately 40%. This is an increase 7% than the previous academic year. In order to increase the percentage up to 50% by following steps of the previous academic year , for gender equality, Women Empowerment Cell of the institute adopted the following measures:

- Self defence certificate course (Karate course introduce), for girl students.
- Keeping in view of health and mental problems of girl students, a lady doctor has been giving counselling for every semester.
- The counselling by local police officers is also being given for girls students in order to face the cyber crimes, eve teasing ,ragging etc. and also every girls students is directed to download the Disha app.
- To keep them physically, mentally as well as boys, a separate gym is available in the campus from 9AM to 6PM. This is being monitored by a lady faculty member in along with the physical director.
- In addition to that 33% women reservation has been strictly implemented as per the order of govt AP APSCH.
- International Women's day is being celebrated on 8th march of every year.
- A rest room with needed medical kit is available for the girl students who are fallen sick during the working hours.
- The institution encourages women education those who get married to reduce the rate of dropout.
- With all these efforts, the college is expecting that their number will be increased in the coming years.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

A. Any 4 or All of the above

power-efficient equipment

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management: For collecting the solid waste from nook and corner of a room dustbins are arranged in all rooms, library & also hither and thither on the campus. Sweepers collect all the solid waste material and dumps in the area allocated. This dumped waste is handed over to the local Panchayat staff for recycling & disposals. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion is too dumped in pits for decomposition over time. The solid biodegradable waste will be collected from the campus. With the effect of autumn season , a large quantity of fallen dry leaves are being collected and dumped to decompose for manure. Students are motivated to implement the solid waste management in and outside the college. Keeping in view, a guest lecture is arranged by Dept. of Chemistry and Botany.

From the next year onwards, it is proposed to implement the liquid waste management to drain the liquid waste to Botanical garden which is under proposal. At present the waste liquid is being flown through the pipes where ever required.

E-Waste management: Regarding the E-waste management college has constituted a committee with 6 members with Principal and other stakeholders . This committee identified the outdated / unserviceable electronic material in the college and prepared a list. After this it is approved in the Staff counsel. As per the Standard Operational Procedure of E-waste Management issued by the Commissionerate of Collegiate Education, this was sent to the notified agency for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Our institute is undertaking, several efforts and initiatives by providing an inclusive environment to students, teaching and non- teaching staff by tolerance and harmony towards cultural, regional linguistic, also communal socioeconomic and other diversities in the form of celebration of several activities and regional festivals. During the Covid pandemic period, Covid tests are being conducted and also vaccination is done for all stakeholders by Mandal level medical officers. NSS volunteers rendered their services in the pandemic period by sanitization of campus and distributing masks among public .

Fourth Saturday of every month, Swatch Bharath and plantation is organised on the campus and off the campus. Awareness on Hazard of Ragging was conducted with local police officials so that the college will be free from such atmosphere. Events also conducted by NSS on National Voters day, oath taking for Anti-terrorism Day, Yoga Day, Blood Camp etc. Cultural Programmes such as Pongal Celebrations which reflects our culture and tradition, Freshers Day to create friendly environment among students, Farewell Day also organised. Mathru Basha Divas, Telugu Bhasha Dinosthavam, brings awareness on the origin of our mother tongue and it's importance in communication. World Literacy Day and World Poetry is also celebrated.

On the Occasion of 76th Independence day of the nation, as a part of AZADI KA AMRIT MAHOTSAV conducted rally , drawing competitions on drawing , Quiz , singing etc. are conducted. Prizes are distributed to the winners on 15th August .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution provides not only the sound academic foundation to the student community but also it takes up the responsibility of moulding them as better citizens of the country. In this regard, apart from the academics it organizes various activities and programmes for students to inculcate the feeling of oneness among the students. With the theme "Unity in Diversity", the faculties initiate and organise the following programmes: 1.National Voters Day: Celebrated on 25th January, the dept of social science organizes the programme to create awareness on the Importance of Voting in Democratic India. They also takes up the responsibility of registering all the students of the college who have completed 18 year old as Voters in the National Electoral Roll.

2.On the occasion of National Science day i.e on 28-02-2022 all Science departments of College celebrate the day in befitting manner.

Apart from these National Festivals are celebrated in the college in honor of our nation and great leaders. The programmes organized on these days inspire the student community and with patriotism. These festivals inculcate the feeling of owing to the nation and makes them more loyal to the country.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institution has a culture of celebrating Important Days. Students' participation is mandatory. National Festivals remind our forefathers struggle for the independence. As we are enjoying independence fruits it is the basic responsibility to show our gratitude. It also invokes the feeling of patriotism among the students and makes them to be

more loyal and responsible citizens.

Republic Day: Celebrated on 26th of January. It is celebrated to honour the inception of the

Constitution of the India even though it was adopted by the Constituent Assembly on 26th November. We have been celebrating from 26th January 1949. It reminds the youth about their rights and duties. It instils the hearts of the students with a sense of responsibility for the country and celebrated with great zeal and fervour.

Independence Day: India attained freedom from the clutches of the British after immense struggle and numerous sacrifices by the people, being inspired by great leaders. These leaders carried out various freedom movements and protests. It reminds the youth that the freedom they enjoy today has been earned by the hard struggle.

The Science students are motivated to develop their latent talent by organising some science events (February-28th)

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices of the College:

- Observing every First and Third Saturday of the Month as Motor Vehicle Free day.

Objectives:

- To reduce Air Pollution.

- For better Environment .
- Students understand the pollution caused by the Motor Vehicles.
- To save Fuel.
- To reach these goals, none of the people are allowed with vehicle in to the campus. Playing of National Song and National Anthem before commencement and after the closure of the class work every day.
- Objectives :
- Inculcates Loyalty and Patriotism among the students.
- .Understands the duties and responsibilities of Indian Citizens.
- Promotes brotherhood among students.
- Develops unity among the students.

File Description	Documents
Best practices in the Institutional website	http://www.gdctuni.edu.in/pages1/iqac/cf.php#
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Govt degree college(A), is functioning by Providing Quality education to the Socio - economic marginalized sections of the rural people as a vision Government Degree College, Tuni is functioning. In shaping and strengthening the student admissions annually, the achievement has been quite encouraging and remarkable. In accordance with this strategic thrust, it has embarked upon progress and achieved the Autonomous Stature in 2017-18. On achieving the Autonomy Status every year new courses have been introduced and all the new combinations are mainly of marked demand. During this Academic year 2021-22 B.Sc.(MPWT) There is an active Women Empowerment Cell, Grievance Redressal Cell giving full fledged support to women students. These remarkable measures

have been taken.

ØSome departments of the college i.e as on individual or entire departments are providing financial assistants to the needy students supplying free coaching materials and books and also giving coaching various entrance examinations.to pursue higher studies during the zero hours of the students.

To fulfil one of the basic needs (food) of the orphans who are living in around tuni town. Our college students, staff members and others are donating rice to the orphans in the name of GUPPIDI BIYYAM (Hand full of Rice)

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC PROPOSED PLAN OF ACTION FOR THE ACADEMIC YEAR 2022-23.

To increase the MOUs with various industries / offices in the surrounding places for Internship and OJT training programmes of Second Year and Final Year students.

To increase the Admissions for the next academic year by giving a wide publicity in the vicinity by using the student support

To establish a Skill Center in the college in collaboration with Andhra Pradesh State Skill development Centre

To set up a botanical garden in collaboration with the Agricultural/ Horticultural Departements

To motivate the students for taking active part in the Sports and Games

To establish a Health center in the college.

To establish womens waiting hall.

To conduct Graduation day.

To prepare additional Academic policies

To prepare college magazine and Hand book.

To introduced YOGA & MEDITATION certificate course.

Maintenance of the campus by student and distributing block for each group students.